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Division of Recycling

What is DORiis?

The Division of Recycling (Division) is implementing a new computer system called the “Division of Recycling Integrated Information System” or DOR*iis*. This new system is designed to allow online submittal of applications for certification, updating of critical business information in “real time,” and electronic filing of shipping report, processor claim and handling fee applications for a faster payment turnaround time with fewer errors.

What are the benefits for me?

In addition to the benefits listed above, DOR*iis* will provide many other “good things” such as:

- There is no charge to access DOR*iis*
- It will save you time and resources spent on completing required reports & forms
- DOR*iis* will significantly reduce reporting errors because it automatically calculates payments using current rates
- Shippers and receivers can share information and reports electronically
- You can view and print detailed transaction reports for your business

How do I get access to DORiis?

It's so easy - DOR*iis* is designed to be as easy as surfing your favorite Web site! Because DOR*iis* is internet-based, all you need is a computer with an internet connection and a Division-issued login and password.

To get a login and password from the Division, complete and submit a Portal Access Request (PAR) form for each person who will need access. A blank PAR form and instructions for completing the form are included in this package. You can access a fill-and-print PDF version of this form online at: www.conservation.ca.gov/dor/doriis.

Once you have accessed DOR*iis*, you can easily navigate through the system to the reports you need to complete and the information you need to access. The Division will also provide training to all shippers and receivers who need it. We are currently in the process of developing our training plan.

If you have any questions and/or need assistance completing the PAR form please contact your designated Certification Specialist at (916) 323-3008

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Do I have to use DORiis?

No. Shippers will still have the ability to complete and submit hardcopy shipping reports for materials shipped to certified receivers. In most cases, the receivers will want to enter data from the hardcopy shipping reports into DORiis.

In order for receivers to convert hardcopy shipping reports to electronic shipping reports for processing in DORiis, shippers will need to 'delegate authority' to the receivers to enter shipping report data into DORiis on their behalf. To do this, the Division has developed the Delegation of Authority (DOA) form for both the shipper and receiver to complete and submit. Blank versions of this form have been included in this package. You can also access a fill-and-print PDF version of this form on-line at: www.conservation.ca.gov/dor/doriis

When will DORiis be available?

DORiis is in the final testing phase. We will notify all program participants of the 'go live' date well in advance. In order for you to be ready to participate you will need to complete the forms previously discussed.

Where can I get more information about DORiis?

- You can get more information about DORiis via the web at: www.conservation.ca.gov/dor/doriis , or
- You can also contact your Certification Specialist at (916) 323-3008, or
- You can submit questions or comments via email to: doriis@conservation.ca.gov